Article 1: Topics
Research in Interactive Design vol. 3 regards and presents recent activities, results and researches closed to specific Industrial Engineering, Product Design and Manufacturing approaches integrating new simulation techniques, processes, methods and tools. Those approaches named implement:
- Engineering support methods based on specific simulation techniques,
- specific interactive design techniques: specific numerical approaches, design computing techniques, etc.,
- specific devices being able employed in Virtual Reality.

Article 2: Creation
IDMME-Virtual Concept has been created and developed by AIP PRIMECA French Network:

The book Research in Interactive Design vol. 3 is AIP PRIMECA ownership and is an AIP PRIMECA’s product and every copyrights belong to AIP PRIMECA. AIP PRIMECA, on behalf of book editors, is the leader and coordinator of IDMME-IDMME-Virtual Concept international conference that led to the present book.

Article 3: Organizer
IDMME-Virtual Concept is developed by:

AIP PRIMECA – Ecole Supérieure des Technologies Industrielles Avancées
Project leader and organizer

Article 4: Management
IDMME-Virtual Concept is managed by:

- 2 (two) General Co-Chairs,
- an Executive Committee,
- 3 (three) committees dedicated to specific missions: Scientific Committee, Publicity Committee, Organization Committee.
- 1 (one) conference Secretariat.
**Article 5: Appointment**
General Co-Chairs of IDMME-Virtual Concept are named by AIP PRIMECA.

**Article 6: Function**
General Co-Chairs of IDMME-Virtual Concept and AIP PRIMECA examine and manage the well-building of IDMME-Virtual Concept.

The major activities related to IDMME-Virtual Concept implementation are:
1. Scientific Activities: IDMME-Virtual Concept’s topic definition, call for paper realization, conference’s program execution, etc.,
2. Communication activities: implementation of prospectus, flyers, posters, symbol, etc., partnership building, web site management, valorization way, etc.,
3. Organization activities.

AIP PRIMECA is the operator of:
- every defined scientific activity,
- some communication activities,
- making of prospectus, flyers, posters, website,
- implementation and signature of consortium agreements with partners,
- implementation and management of web site,
- dissemination management.

**Article 7: Scientific Committee**
Scientific Committee of IDMME-Virtual Concept includes from 40 (forty) to 80 (eighty) members.
Members are scientific personalities who are recognized and accepted by the international community. Members are well-known for their skills and research works developed in the domain of IDMME-Virtual Concept topics.

The Scientific Committee is an International Committee

The Scientific Committee is organized as follow:

- **Co-Chairs:**
  - 2 (two) recognized personalities developing research activities closed to topics highlighted within IDMME-Virtual Concept,
  - Co-Chairs of International Scientific Committee are named by General Co-Chairs of the conference,
  - Co-chairs compose the Scientific Committee, manage and organize the missions of Scientific Committee.

- **Vice-Chairs:**
  - 3 (three) recognized personalities developing research activities closed to topics highlighted within IDMME-Virtual Concept,
  - Vice-Chairs of International Scientific Committee are named by General Co-Chairs of the conference,
  - No more than 2 (two) Vice-Chairs may represent only one country,
  - Vice-chairs assist Co-Chairs for managing and organizing Scientific Committee activities.
Organizer of IDMME-Virtual Concept proposes one person to General Co-Chairs. This personality will become one of the 5 (five) chairs of current IDMME-Virtual Concept.
• Members:
  - Members are recognized personalities developing research activities closed
to topics highlighted within IDMME-Virtual Concept,
  - Members are named by Scientific Committee Co-Chairs
  - Members are appointed by Co-Chairs for realizing one or more missions.

International Scientific Committee fulfills the following missions:
• Dissemination of “call for papers” and IDMME-Virtual Concept due dates
  and assistance to the Publicity Committee,
• Review of submitted articles,
• Management and organization of thematic sessions during the conference,
• Realization of some invited conferences,
• Identification of best communications,
• Review of extended articles for integration in an international journal,
• Supporting for conference enhancement: identification of scientific
  partners, identification of international institutional partners, identification of
  international journal for special issue implementation, suggestion for
  improvements, etc.,
• Management of authors and speakers,
• Communication with authors and speakers focusing on scientific topics.

Other subjects may be raised by General Co-Chairs of IDMME-Virtual Concept.

Article 8: Publicity Committee
Publicity Committee of IDMME-Virtual Concept includes from 5 (five) to 7 (seven)
members.
Members are scientific personalities who are recognized and accepted by the
international community. They are integrated in national or international
scientific networks.
Members are well-known for their skills and research works developed in the
domain of IDMME-Virtual Concept topics.

The Publicity Committee is an International Committee.

Each member of Publicity Committee is an actor from a research unit or a
University.

The Publicity Committee is organized as follow:

  • Co-Chairs:
  - 2 (two) recognized personalities developing research activities closed to
topics highlighted within IDMME-Virtual Concept,
  - Co-Chairs of Publicity Committee are named by General Co-Chairs of the
    conference,
  - Co-chairs compose the Publicity Committee, manage and organize the
    missions of Publicity Committee.

  • Vice-Chairs:
  - 1 (one) recognized personalities developing research activities closed to
topics highlighted within IDMME-Virtual Concept,
  - the Vice-Chair of Publicity Committee is named by General Co-Chairs of
    the conference,
  - the Vice-chair assists Co-Chairs for managing and organizing Publicity
    Committee activities.
Organizer of IDMME-Virtual Concept proposes one person to General Co-Chairs. This personality will become one of the 3 (three) chairs of current IDMME-Virtual Concept.

- Members:
  - Members are recognized personalities developing research activities closed to topics highlighted within IDMME-Virtual Concept,
  - Members are named by Publicity Committee Co-Chairs
  - Members are appointed by Co-Chairs for realizing one or more missions.

Publicity Committee fulfills the following missions:
- Building and submission of dissemination, enhancement and publicity strategies,
- Implementation and survey of dissemination, enhancement and publicity processes,
- Management of prospectus, flyers, posters, website, symbol, etc. implementation,
- Implementation of communication strategies,
- Relationships with potential authors and participants,
- Development of dissemination lists,
- Implementation of dissemination mailings,
- Identification of potential partnerships,
- Prospective strategies.

Other subjects may be raised by General Co-Chairs of IDMME-Virtual Concept.

**Article 9: Organization Committee**

Organization Committee of IDMME-Virtual Concept includes less than 10 (ten) members.
Members are personalities from Organizer University and AIP PRIMECA.

The Organizer is AIP PRIMECA, being able to be supported by a Scientific Partner named “Co-Organizer Center”.
The Co-Organizer Center is an institutional partner of AIP PRIMECA.

The Co Organizer Center develops some research activities in the field of IDMME-Virtual Concept topics.

The Organization Committee is organized as follow:

- **Co-Chairs:**
  - No more than 2 (two) personalities named by the Organizer Center,
  - Co-chairs compose the Organization Committee, manage and organize the missions of Organization Committee.

- **Vice-Chairs:**
  - No more than 2 (two) personalities from Organizer Center,
  - Vice-Chairs are named by Co-Chairs of Organization Committee,
  - Vice-chairs assist Co-Chairs for managing and organizing Organization Committee activities.

- **Members:**
  - Members are personalities from Organizer Center,
- Members are named by Organization Committee Co-Chairs
- Members are appointed by Co-Chairs for realizing one or more missions.

- Honor Members:
  - No more than 2 (two) personalities from next Organizer Center,
  - Honor Members represent the next IDMME-Virtual Concept Organizer Center (AIP PRIMECA or an University Partner of AIP PRIMECA),
  - Honor Members regard implemented organization facilities.

Organization Committee fulfills the following missions:
- Implementation of logistic resources:
  - Identification of an attractive place for the conference,
  - renting of conference rooms,
  - renting of facilities for conference realization (projector, microphone, etc.),
  - organization of coffee breaks, lunches, cocktail, gala dinner,
  - price negotiation for accommodation,
  - management of participant welcoming,
  - realization of badges,
  - etc.
- realization of tutorials,
- management of proceeding publication,
- management of registrations,
- dissemination of the conference and the call for paper,
- organization of travels and journeys of Invited persons.

The organization committee realizes a document after the conference for presenting the results of IDMME-Virtual Concept. This document is given to AIP PRIMECA and General Co-chairs of the conference.

**Article 10: Executive Committee**

Executive Committee of IDMME-Virtual Concept includes:
- Co-chairs of Scientific Committee,
- Co-Chairs of Publicity Committee,
- Co-Chairs of Organization Committee,
Honor Members of Organization Committee are invited to participate to Executive Committee meetings.
The Secretariat Coordinator participates to the meetings.
A Vice-Chair may be appointed by a Chair for representing himself in Executive Committee.

Executive Committee fulfills the following missions:
- It defines non-common missions of Organization, Scientific and Publicity Committees,
- It takes decisions about non-current strategic choices,
- It takes decisions about non-defined policies,
- It regards, assesses and surveys the well-development of the main activities required for well-implementation of the conference.

Executive Committee receives and ratifies reports of activities realized by different committees.

**Article 11: General Co-Chairs**

General Co-Chairs represent IDMME-Virtual Concept.
They are 2 (two) personalities.

Both General Chairs may not represent the same institute.

General Co-Chairs are only persons developing research activities closed to topics highlighted within IDMME-Virtual Concept

General Co-Chairs are named by AIP PRIMECA.

General Co-Chairs are members of Executive Committee, and consequently, Co-Chairs of another committee (Organization, Scientific or Publicity Committee).

General Co-Chairs fulfill the following missions:

- Creation of committees,
- Development of main policies,
- Implementation of review processes,
- Choice of publishers,
- Choice of conference topics,
- Implementation of partnership,
- Strategic decisions realization,
- Implementation of conference program,
- Implementation and choice of invited conferences, thematic sessions and plenary sessions,
- Ratification of organizational, scientific and publicity procedures.

Article 12: Conference Secretariat
Conference Secretariat is only composed by AIP PRIMECA actors. Conference Secretariat is represented by 1 (one) coordinator named by AIP PRIMECA and General Co-Chairs for 23 months. Conference Secretariat ensures communication between committees. It is also an interface between General Co-Chairs, AIP PRIMECA, Organizer Center and committees, authors and participants.