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| **Wochenbericht** | | | **KW:** | **Jahr:** | |
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| **Projekt Nr.:** | | | **Projekt Titel:** | | |
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| **Arbeitspaket Nr.:** | | | **Arbeitspaket Titel:** | | |
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| **Start-Termin:** | KW: |  | **End-Termin** | KW: |  |
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| **Arbeitspaketverantworlicher** | | |  | | |
| **Mitarbeiter** | | |  | | |
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| **Durchgeführte Tätigkeit:** | | | | | |
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| **Fazit zur durchgeführten Tätigkeit:** | | | | | |
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| **Anstehende Entscheidungen/Probleme:** | | | | | |
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| **Lösungsvorschläge:** | | | | | |
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Aus: Weisweiler S., Dirscherl B., Braumandl I.: Zeit- und Selbstmanagement